

**MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES  
Wednesday, August 3, 2022**

A work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, August 3, 2022 at 7:00 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Deputy Mayor Daniel W. White, Trustees Judith C. Ogden and Jeffrey D. Fischer. Not in attendance this evening Mayor Douglas A. Dahlgard and Trustee L. Gordon Van Vechten. Also in attendance Village Administrator/Clerk, Margaret O'Keefe; Police Chief, Charles M. Lohmann; Village Treasurer, Patricia Mulderig; Co-Counsel, Philip Butler and Daniel Falasco, Village Engineer. Not in attendance Building Inspector, Robert O'Shea and Village Attorney, Anthony S. Guardino.

○ Treasurers Report

- It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #069-22**  
**RESOLVED**, to adopt Abstracts #127662 through and including #127669 in the total amount of \$28,305.20 to be paid from the General Fund.
- It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #070-22**  
**RESOLVED**, to adopt Abstract TA #202 in the total amount of \$844.28 to be paid from the Trust & Agency Fund.
- It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #071-22**  
Adjustments to tax assessments received from the Town of Smithtown subsequent to the acceptance of the tax rolls.  
**RESOLVED**, to authorize and direct the village treasurer to refund the taxes as per the successful grievances in the amount of \$420.45 as noted:

11	42100	7	3	5	Daniel & Silvia Goncalves	547 Moriches Rd, SJ	21-Jun-22	18-May-22	25050	24000	(1,050)	215.15
12	15800	3	2	23	Kenneth Kern & Diana Choy Shan	17 Valleywood East, SJ	21-Jun-22	6-May-22	11250	10248	(1,002)	205.31
ASSESSMENT ADJUSTMENTS - AUGUST 3, 2022											(2,052)	420.45

- It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #072-22**  
**RESOLVED**, the village treasurer is authorized and directed to make 2021/2022 budget modifications totaling \$107,936.17 for a net change of zero, as noted:

		BUDGET FY/E		BUDGET ADJUSTMENT		MODIFIED BUDGET	
		2/28/2022		2/28/2022		2/28/2022	
A1320.4	AUDITOR	12,500.00		1,000.00		13,500.00	
A1325.22	TREASURER OFFICE SUPP. TELEPHONE	3,500.00		(500.00)		3,000.00	
A1325.4	TREASURER - SOFTWARE ETC	5,814.00		(520.00)		5,094.00	
A1325.8	TREASURER - BENEFITS	4,635.36		20.00		4,655.36	
A1410.22	CLERK - OFF SUPP/TELEPHON	9,075.00		60.00		9,135.00	
A1410.23	CLERK - ADVERTISING	1,000.00		(60.00)		940.00	
A1620.2	VILLAGE HALL UTILITIES	26,500.00		(10.00)		26,490.00	
A1620.5	VILLAGE HALL APPRAISAL	350.00		10.00		360.00	
A5110.21	STREET MAINT TRUCK REPAIRS	16,000.00		500.00		16,500.00	
A5110.211	STREET MAINT GAS & OIL	7,100.00		800.00		7,900.00	
A5110.225	STREET MAINT EQUIPMENT < \$1,000.00	2,100.00		125.00		2,225.00	
A5110.4	STREET MAINT - CONTRACTUAL	3,196.00		(2,315.00)		881.00	
A5110.8	STREET MAINT BENEFITS	13,000.10		890.00		13,890.10	
A8030.1	ARB CLERK	2,365.71		100.00		2,465.71	
A8030.4	ARB CONSULTANTS	1,000.00		(100.00)		900.00	
		0.00		0.00		0.00	
		0.00		0.00		0.00	
		0.00		0.00		0.00	
		107,936.17		0.00		107,936.17	

- It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #073-22**  
**WHEREAS**, on July 6, 2022 the village treasurer was authorized and directed to make payment to Dime Bank in the amount of \$1,166.93, and  
**WHEREAS**, there was a minor addition of \$14.99, and  
**BE IT RESOLVED**, to amend the resolution to authorize, direct and approve of payment in the amount correct amount of \$1,181.92 as billed.

- It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #074-22**  
**WHEREAS**, on July 6, 2022 the village treasurer was authorized and directed to make payment to the Parts Authority in the amount of \$127.95, and  
**WHEREAS**, a return of merchandise provided for a credit of \$34.17,  
**BE IT RESOLVED**, to amend the resolution to authorize, direct and approve of payment in the amount correct amount of \$93.78.
  - Process of review of special use applications and Village Code. No action taken.
  - Dan Falasco, Village Engineer and Trustee Ogden discussed current drainage work and pending paving. No action taken

There being no other matters to be brought before the Board; it was, upon motion by Deputy Mayor White, second by Trustee Ogden and unanimously adopted, to adjourn the meeting at 7:45 PM.

Respectfully Submitted,

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Margaret O'Keefe  
Village Administrator/Clerk